

KUVEMPU  **UNIVERSITY**
TRAVELLING ALLOWANCE BILL

Name : _____ Designation : _____

Basic Pay : _____ Month : _____ Purpose of Journey : _____

Date	Time and Place of Journey						Amount Claimed (in rupees)					
	From	Hrs.	To	Hrs.	Distance in Kms.	Railway/ Bus Fare/ Car mileage	Tot. No. of Hrs. of Absence from Head Quarters	DA	Autorikshaw Charges	Sitting fees	Other allowances	Total
1	2	3	4	5	6	7	8	9	10	11	12	13
Grand Total in Words : (Rupees..... Only)											Total	

- Certified that I travelled in First/Second class by rail on this journey. Place : _____ Contents Received _____
- Certified that no TA & DA have been claimed from any other source for the journey of days or halt contained in this bill. Date : _____
- Certified that the attendance certificate is enclosed with this bill. Signature : _____ Receipt Stamp & Signature _____

OFFICE OF THE FINANCE OFFICER, KUVEMPUR UNIVERSITY
(For use in Finance Office)

Head of Service

..... PASSED for payment by cheque on the

..... Bank Treasury..... for Rs.

Rupees

in favour of

Superintendent

Finance Officer

NOT PAYABLE KUVEMPUR UNIVERSITY FUND
(For use in Finance Office)

Bill No.....
Head of Service.....

PASSED for ADJUSTMENT OF Rs.....

By Credit to

Superintendent

Finance Officer