

KUVEMPU UNIVERSITY

Tender No. KU/EB/ESS-2/CONV/6310/2018-19/ Dated: 22-09-2018

Re-Tender for the Supply of Gold Medals

By

**Registrar(Evaluation)
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KU/EB/ESS-2/CONV/6310/2018-19

Date: 22-09-2018

Re-TENDER NOTIFICATION

(E- Procurement two cover system)

The Kuvempu University, invites Tender from eligible suppliers for the supply of “Gold Medals” to examination section, as per Karnataka Transparency in Public Procurements Act. The tenderers who have registered under E-governance Department of Karnataka may participate through e-tendering system. Tender documents may be downloaded from the E-Procurement Website <https://eproc.karnataka.gov.in>. The eligible tenderers shall submit their e-tender in **Two Cover System** under e-procurement platform.

Sd/-
Registrar (Evaluation)

INVITATION FOR TENDER (THROUGH E – PROCUREMENT ONLY)

1. Kuvempu University, invites Rates for Supply of Gold Medals for University Convocation from eligible Tenderers as detailed in the Table given below.
2. Tender Documents may be downloaded from Government of Karnataka e – Procurement website <https://eproc.karnataka.gov.in/eportal/index.seam> under login for suppliers. After login to suppliers, please scroll down to the right side bottom to see List of Tenders, please click there to find the Details of NIT and download copy of the Tender. The Tender can be downloaded in the Portal as per the prescribed Date and Time published in the Portal. Only interested Tenderers who wish to participate shall remit online Transaction Fee for the Tender after registering in the Portal. The Transaction Fee is non – refundable.
3. Tenders must be accompanied by **Earnest Money Deposit (EMD)**, which shall be paid online through e – Procurement Portal using any of the following Payment Modes: Credit Card, Direct Debit, National Electronic Fund Transfer (NEFT), and Over the Counter (OTC).
4. Tenders must be electronically submitted (online through Internet) within the Date and Time published in e – Procurement Portal. Technical Bid Cover of the Tender will be opened at the prescribed time and date as mentioned in the e – Procurement Portal in the presence of the Tenderers who wish to attend at the Office of the Registrar(Evaluation Section), Kuvempu University, Jnanasahyadri, Shankaraghatta-577451
5. In case of delay in supply as per delivery schedule specified in the order the vendor is liable to pay penalty.
6. Other details can be seen in the tender documents.

TABLE

SI No	Name of the Work	Approx. Value (Rs. In Lakh)	EMD (in Rs.)	System of bidding	Delivery Schedule
1.	Supply of Gold Medals for University Convocation	6.00	15,000-00	Two Cover system	As specified in the supply order

Instructions to Tenderer

Calendar of Events

- Last Date for uploading the Filled Tender Document is **as per e-procurement portal**

Eligibility Criteria-Technical Bid

The Vendor shall satisfy the following criteria

1. The Tenderer shall have supplied successfully Gold Medal to at least one Government or Universities for Convocation for minimum three years.
Documents to be enclosed: In support of this, the Tenderer shall furnish Certificate Supply Order.
2. The Tenderer should enclose a copy of Registration of the firm and GST Certificate enclosed.
3. The Tenderer should furnish a copy of Income Tax annual returns copy submitted to the Concerned Authority(2017-18).
4. The Tenderer should furnish a copy of GST annual returns copy submitted to the Concerned Authority(2017-18).
5. The Tenderer should furnish Previous year (2017-18) **annual turnover** certificate certified by C.A. should not be less than for Rs.10.00 lakhs.
6. The Tenderer should furnish Non Black Listed certificate certified from the Notary.

Note:

1. For those Tenderers whose Technical Bids do not satisfy the Eligibility Criteria their Financial Bids will not be opened.
2. Schedule of Delivery shall be mentioned in the technical bid by the vendor.
3. The rate shall be inclusive of all tax and delivery to the places as directed by University.

-: GENERAL CONDITIONS:-

1. The successful Tenderer shall enter into the agreement with the Kuvempu University within seven days of receipt of intimation. The tender document will form the part and parcel of the agreement.
2. The Kuvempu University reserves the right to reject any or all of the Tenders without thereby incurring any Liability or Obligation to inform the tenderers of the reasons for such action.
3. The Tender price will remain valid for a period of **Two years** (Rate contract period) from the date of execution of agreement.
4. The supply shall be made as per schedule quoted in his/her tender by the vendor from the date of receipt of the supply order failing which loss caused to the university will be recovered from the vendor.

5. Interested Eligible Tenderers may obtain further information at Registrar(Evaluation),Kuvempu University, Jnana Sahyadri, Shankaraghatta-577451, on all working days during office hours.
6. The medals shall bear an inscription containing the name of the medal, the name of the awardee, the year of award and the logo of the Kuvempu University on the reverse side.
7. All the Participants shall produce all the original documents for verification whenever necessary.
8. Tender document shall be submitted in the prescribed format after downloading the same from E-procurement portals.
9. No advance payment will be made for the supply of material.
- 10. The University reserves the right to modify the quantity of medals based on its requirements.**
11. Notwithstanding anything contained in KTPP Act and rules, the University reserves the right to modify the quantity or cancel the whole tender.
12. Filled in applications shall be submitted through On-line within the dates specified.
13. The specification shall be as mentioned in the tender document.
14. Delivery shall be made as per delivery schedule mentioned in the Supply Order to the respective Examination Centers.
15. In case the supply Materials is not in conformity with the specification of the tender or is found to be of lesser quality than specified, such materials will be rejected and any loss sustained by the University on this account will be recovered from the vendor.
16. Delivery shall be done as directed by the University at the cost of the vendor.
17. Conditional Tenders will not be accepted
18. The Tender Notification along with Blank Tender Form will be accessible in the E – Procurement Website (www.eproc.karnataka.gov.in).
19. Any Technical clarifications for e – Procurement, please contact help desk.

DEFINITIONS AND OTHER CONDITIONS

1. **"Purchaser"** means Kuvempu University.
2. **"Bidder"** means the Company or firm or consortium or corporate body that participates in the tender and submits its bid.
3. **"Supplier"** means the Company or firm or consortium or corporate body whose bid to supply the goods/provide the services, has been accepted by the Purchaser under the Purchase Order.
4. **"Parallel Vendor"** means any Vendor who agrees to supply the materials at the same cost, same specification to meet the emergency situation and restricted to one time operation.
5. **"Client"** means the 'Kuvempu University'.
6. **"Goods/Products"** means materials mentioned in the tender which the supplier is required to supply to the Purchaser under the Purchase Order.

7. **"Order"** means the technically & commercially clear order placed by the Purchaser on the Supplier duly signed by the Purchaser's authorized representative to Procure/purchase certain goods or services from the vendor/contractor.
8. **"Contract Price"** means considerations payable to the supplier as stipulated in the Purchase Order for performance of specified contractual obligations.
9. **AMENDMENTS TO TENDER DOCUMENTS:** At any time, prior to the date of submission of bids, the Purchaser may have amendment to the tender document for any reason, whether at its own initiative or in response to a clarification requested by a prospective bidder, modify the tender documents by amendments.
10. The amendments will be notified on E-procurement website: <https://eproc.karnataka.gov.in/>. These amendment(s)/ clarification(s)/ corrigendum(s) will be binding on all bidders.
11. **EXTENSION OF TIME:** Purchaser may at its discretion extend the deadline for submission of bid suitably.
12. **BID PRICE :**Prices/rates shall be quoted for each item.
13. **VALIDITY PERIOD OF BID:** Bid shall remain valid for two years after the issue of notification.
14. **WITHDRAWAL OF BIDS:**A bidder may withdraw his bid provided that written notice of withdrawal is received by the Purchaser prior to the deadline prescribed for submission of bids.
15. Kuvempu University shall have the sole discretion in deciding the number of parties on whom the orders shall be finally placed.
16. The Purchaser reserves the right at the time of award of the contract to increase or decrease the quantity of the goods specified in the bill of quantity without any change in unit price of the ordered quantity.
17. Kuvempu University reserves the right to reject, at its sole discretion, any or all evaluated Price bids and if necessary, call for submission of new price Bids.
18. **APPLICABLE LICENCES/ APPROVALS:** The bidders / the principal company should have all the appropriate licenses/ approvals from competent authority The same will be delivered to Kuvempu University
19. **PURCHASER'S RIGHT TO ACCEPT ANY BID AND TO REJECT ANY OR ALL BIDS:**
The Purchaser does not bind himself to accept lowest or any other tender/bid and has the right to cancel the bidding process and reject all bids at any time prior to award of the contract without assigning any reasons whatsoever and without thereby incurring any liability to the affected bidders on the grounds for the Purchaser's action.
20. **ARBITRATION:** In the event of any dispute arising between Kuvempu University and the Supplier in any matter covered by this contract or arising directly or indirectly there from or connected or concerned with the said contract in any manner of the implementation of any terms and conditions of the said contract, the matter shall be referred to the Vice Chancellor, Kuvempu University, who may himself act as sole arbitrator or may name as sole arbitrator an officer of Kuvempu University or any other person notwithstanding the fact that such officer or person has been directly or indirectly associated with this contract and the provisions of the Indian Arbitration Conciliation Act, 1996 shall apply to such arbitration. The supplier expressly agrees that the arbitration proceedings shall be held at Shankaraghatta.
21. The proceedings of arbitration shall be in English language. In case the supplier wants to take the dispute to a court of law after arbitration award as aforesaid, it is clearly understood that only courts in Shimoga shall have the Jurisdiction.

22. CLARIFICATION OF BIDS: Can obtain directly from the office of Registrar (evaluation), Kuvempu University, shankaraghatta

23. APPLICABLE LAWS: This contract shall be interpreted, construed and governed by the laws of the Republic of India and the parties hereby submit to the exclusive jurisdiction of the Court and to all Courts having jurisdiction in appeal there from. Any dispute in relation to the contract shall be submitted to the appropriate Court of the Republic of India for determination. The party to the contract shall continue to fulfill its obligations under the contract during the currency of the contract pending the final decision of the Court.

TIME SCHEDULE the entire stage of supply of the items shall be required to be completed within such period as may be specified in the order

Commercial bid shall contain following documents.

Financial bid to contain following

1. Price should be exclusive of all taxes and inclusive of delivery to University (University reserves the right to change the quantity based on its requirement)

Technical bid shall contain following documents.

Certificate issued by Auditor regarding annual turn over for last three year.
Performance Certificate issued by the purchasers of Govt. or Deemed University autonomous Institutions
Document for three years of experience in Supply of Gold Medals for University Convocation.
PAN card
Latest GST registration Certificate should be enclosed

Bid Evaluation Criteria.

1. An expert committee will be constituted for tender valuation.
2. Only technically valid tenders will be considered for financial comparison.
3. Expertise in the field.
4. Financial stability.
5. Any other criteria fixed by the evaluation committee.

Sd/-

**Registrar (Evaluation)
Kuvempu University**

Technical Bid

Annexure- I

Supply of Gold Medals for University Convocation

Sl. No.	Details of Information	Information to be furnished by the vendor
1.	Name of the Firm / Company	
2.	Address for communication	
3.	Phone and Mobile No of contact person:	
4.	Fax No:	
5.	E-Mail ID:	
6.	GST Registration No	
7.	Income Tax Pan No	
8.	Date of Establishment of the Company	
9.	EMD Details	No: Total: Rs. Bank Name
10.	Reference to at least one institution to which supply has been made.	
11.	A brief detail of expertise for executing the project / supply of materials	
12.	Transaction made by the Company / Firm during last three year	
13.	No. of days required for supply of materials	
14.	Any other information company wishes to furnish	

Declaration

I hereby declare that the information above is correct and I further declare that the Firm/Company will abide by the tender regulation. I am aware that the decision of the University is final and binding on all firms/companies.

Place:

Authorized Signatory

Date:

Annexure-II

SECTION-VI TECHNICAL BID CHECKLIST

e-Tender for Supply of Furniture's through Rate contract

SL. No.	Conditions and Documents Required	Documents Enclosed (Yes/No)
01	Firm/Company's Registration Certificate	
02	Manufacturer's Valid GST Registration Copy, Copy of PAN No.	
03	GST Registration Certificate with CST mentioning Commodities	
04	Previous year (2017-18) Income Tax annual returns copy submitted to the Concerned Authority	
05	Previous year (2017-18) GST annual returns copy submitted to the concerned authority	
06	Previous experience in similar type of work/supply to at least one Government or Universities for Convocation for three years.	
07	Previous year (2017-18) annual turnover certificate certified by C.A. should not be less than for Rs.10.00 lakhs.	
08	Non Black Listed certificate certified from the Notary	

Declare:

I hereby declare that, the above information furnished by me is true and correct as far as my knowledge is concerned and will abide by the university terms and conditions.

Place:

Date:

Signature

Name, Address & Seal of the Tenderer

Financial Bid

Annexure-II

Supply of Gold Medals for University Convocation

Sl. No.	Description	Specification	Quantity (APPROX-)
1.	Gold Medals for University Convocation	Gold Plated Pure Silver Coin (50gm.) with individual box packing. The medals shall bear an Laser printed inscription containing the name of the medal, the name of the awardee, the year of award and the logo of the Kuvempu University on the reverse side.	125

*University reserves the right to change the quantity based on its requirement.

Place:

Authorized Signatory

Date: